

Cypress Island Marina
2775 Cypress Island Drive
Palm Beach Gardens, Fl. 33410
Phone: 561-626-1792 email cindy@cypressislandmarina.com

Information Package for Tenants

Attached is the Boat Registration/Approval Information form, and the Boat Insurance Coverage Affidavit form, both of which must be filled out **completely** and returned to the Facilities Manager's Office.

We have also attached a copy of the *Phone Reference List* you should keep for your use in arranging cable, electric, and telephone service to your slip, and a few other phone numbers you may find useful, such as the number for the Gatehouse should you need to clear entry for a guest not already listed on your registration sheet, and one copy of the *Dockside Procedures* so that you will be aware of the rules governing vessels moored in this Marina, to aid you in compliance and to avoid misunderstandings. We request that you sign and date the copy of the *Dockside Procedures at Cypress Island Marina*, and return to us with your completed registration forms. This assures all parties that you have read the Dockside Procedures and agree to abide by them.

Please fill in all requested information completely, and return the Insurance Coverage Affidavit and Boat Registration/Approval forms to the Facilities Manager's office **prior** to the vessel's arrival Cypress Island Marina, so that we can arrange clearance with the gatehouse, or you may be refused entrance into the property

The Marina parking is controlled by parking decals issued at the Marina office. Please make arrangements to stop at the office to fill in the registration forms and receive a decal for any vehicles you plan to park on the property. Vehicles without proper registration may be refused entry into Cypress Island, and are subject to being towed out of the Marina premises at the owners expense.

Thank you for your cooperation. Welcome to **Cypress Island Marina**.